

**MINUTES OF NORTON SUB HAMDON PARISH COUNCIL**  
**MEETING HELD ON MONDAY 10<sup>TH</sup> JUNE 2024**  
**AT 7.30 P.M. IN THE COMMITTEE ROOM, NORTON VILLAGE HALL**

**24/2075 PRESENT:**

Cllr. S More (Chairman), Cllr. B. Matraves (Vice Chair), Cllr. J Cole, Cllr. P Gartrell, Cllr C Riley, Cllr R Reid, Cllr. Mike Hewitson (Unitary Councillor), Mrs. L. Brooks (Clerk). There were 2 members of the public present.

**24/2076 APOLOGIES:**

Cllr. J Harris

Cllr. Oliver Patrick (Unitary Councillor)

**24/2077 DECLARATIONS OF INTEREST:**

Nothing to report

**24/2078 PUBLIC TIME**

**24/2078/a Public Time**

Nothing to report

**24/2078/b P.C.S.O. Report:**

Nothing to report

**24/2078/c Unitary Councillor report:**

U.C. Councillor Mike Hewison was present. He informed the Parish Council that SC are now in Purdah. The Clerk asked him to help with getting the wall repaired at Minchington as it was just being delayed and communication with SC was poor. The Parish Council pointed out they are fed up with all the false promises and it is now becoming more of a safety issue as children are drawn to the stones to play in.

**24/2078/d CLT Update:**

Nothing to report

**24/2078/e HYG Report**

Nothing to report.

**24/2078/f Allotments Report**

Cllr Matraves informed the Parish Council that the banking was set up and invoices could be paid. The accounts are in their draft state and a copy will be available to the Parish Council shortly. The Clerk reminded Cllr Matraves and Cllr Gartrell that the Trust states that 2 Parish Councillors and the Vicar should be on the bank accounts only.

**24/2078/e Bus update**

Nothing to report.

**24/2079 MINUTES**

The Minutes from the May meeting was circulated. They were agreed and signed.

Proposed: Cllr. Reid

Seconded: Cllr. Gartrell

Agreed unanimously.

**24/2080 MATTERS ARISING**

**24/2080/a Parish Council Arboreal Officer**

Cllr Reid offered to be the new arboreal officer for the Parish Council

**24/2080/b Latest update from SC and Minchington Rec maintenance**

The Clerk gave the Parish Council the latest update. She reported that SC are losing some key employers who hold a lot of knowledge. This also means communication is appalling. With regards to the devolution of the asset to the Parish Council, the Parish Council want all the repairs and improvements that the clerk has requested to be completed before they start the process. Currently SC are still maintaining the area although not very regularly. The clerk is still waiting for a quote from SC for maintenance of the grass.

**24/2080/c Minchington Wall update**

The clerk has chased yet again as nothing had happened to the promised start date to the repairs with a stone mason w/c 17<sup>th</sup> June.

The Clerk was informed that the stone mason did come out to Minchington Rec to have a look but has expressed concerns about the extent of walling that is potentially unsafe at either end of the length of wall that has already collapsed, therefore the potential overall cost has escalated. The clerk has responded to SC to let them know that the Parish Council is getting fed up with this and expressed concerns to safety of children who play in the rec who are drawn to the collapsed wall to play. The wall is SC's responsibility and therefore needs repairing before more collapses.

**24/2080/d Fingerposts**

The Chair discussed 2 fingerposts in the village – one by the shop entrance and one at the Turnpike entrance – both require refurbishing. The clerk will speak to the team responsible for the previous refurbishments and get a quote for both.

**Action: clerk**

**24/2080/e Goal posts**

The Chair reported that the 2 large goal posts on the rec plus the 2 smaller ones built into the MUGA both require refurbishing. The clerk asked to get a quote for these as well.

**Action: Clerk**

**24/2080/f Greenham's Cross**

The Clerk reported that she had contacted the Highways manager for Norton regarding the ownership of the land/verge by Greenham's Cross. He informed the clerk that it was Highways owned and therefore we could not put any size ham stone pieces along the edge as it would be a safety issue.

Clerk to inform the MOP.

**Action: Clerk**

**24/2081 PLANNING:**

**24/2081/a Matters For Report**

Nothing to report.

**24/2081/b Decisions Notified:**

Application Number: 24/00883/S73 - Hunters End New Road Norton Sub Hamdon

Proposal: S73 Application to vary Condition 02 (Approved Drawings) to amend dimensions relating to planning consent number 21/03252/HOU

Demolition of single storey side extensions and rear conservatory and the erection of a two-storey side extension and single storey rear extension, provision of enclosed porch

**Decision: APPROVED - Application Permitted with Conditions**

**Applications for consideration**

Application Number: 24/00691/LBC

Proposal: Replacement of 1 no Large Window on Street Front which is Beyond Repair and

Replacement of Smaller Inappropriate Modern Window also on Street Front

Location: Reading Rooms Great Street Norton Sub Hamdon Application Number: 24/00691/LBC

**Due to Planning time restraints the Parish Council have already responded - no objections**

**24/2082 FINANCE:**

**24/2082/a Matters for report:**

Nothing to report

**24/2082/b Matters for resolution**

Apply to add to new signatories to the UTB banking – Cllr Riley & Cllr Reid

**24/2082/c Invoices Payable – all paid via the Unity Trust Bank**

Louise Brooks	Democratic services– May 2024	£963.48
HMRC	employee NI May2024	£13.02
HMRC	employee PAYE tax May2024	£185.80
HMRC	employer NI to pay May2024	£62.48
Louise Brooks	Home office Allowance - May 2024 (Gov set)	£26.00
Louise Brooks	PC Stationery, paper, ink and office consumables admin, equipment maintenance	£44.00
Town & Parish Council websites	annual website hosting & maintenance July 24-July25	£185.00

Proposed: Cllr. Gartrell

Seconded: Cllr. Matraves

Agreed unanimously

**24/2083 VILLAGE HALL:**

Nothing to report

**24/2084 RECREATION GROUND:**

Nothing to report

**24/2085 CORRESPONDENCE:**

All correspondence received had been circulated to all Parish Councillors.

**24/2086** FOOTPATHS:

The Clerk reported that the broken footpath gate at Turnpike had been reported. Most of the footpaths had now been strimmed. Cllr Cole reported that the footpath through the Glebe was very overgrown. Clerk to report to the agent for the Diocese. **Action: Clerk**

**24/2087** MEMBERS' REPORTS.

Cllr Matraves reported that he had received concerns regarding the sheep on CLT land behind Minchington. Clerk to email CLT Chair to ask what has been done regarding the reported negligence.

**Action: Clerk**

Cllr Matraves reported that the playground gate wasn't shutting properly. Cllr Matraves said he felt it was the ground that was the fault and would take a spade and remove the soil that was causing the problem. **Action: Matraves**

There being no further business the meeting closed at 8.15pm

**The next monthly meeting will be held on MONDAY 8<sup>th</sup> JULY 2024 at 7.30 pm in the village hall committee room.**