

# NORTON SUB HAMDON PARISH COUNCIL

**THE MONTHLY PARISH COUNCIL MEETING WILL BE HELD ON  
MONDAY 8<sup>th</sup> JULY 2024 AT 7.30 P.M.**

**THIS MEETING WILL BE HELD IN THE VILLAGE HALL COMMITTEE ROOM.**

**Members of the General Public are more than welcome to attend.**

1. **Apologies**  
Acceptance of reasons offered, where applicable
2. **Public Time**  
Members of the Public may raise any appropriate matter for report  
To include reports from Police Community Support Officer/ District Councillor, County Councillor, Hamdon Youth Group and CLT.
3. **Minutes of Previous Parish Council Meeting**  
Approval and signature
4. **Matters Arising from Minutes**  
For report only. Any Matters requiring resolution to be itemised on Agenda
  - a) Finger post refurb
  - b) Street signs refurb
  - c) Goal posts
  - d) Minchington wall update
5. **Planning**  
Matters for Report  
Nothing to report  
Report on applications previously considered  
Nothing to report  
Applications for consideration  
Nothing to report
6. **Finance**
  1. Report as required:  
End of 1<sup>st</sup> quarter accounts
  2. Matters for Resolution:  
Agreement re Payment of August invoices without a meeting (a list of all invoices for payment sent to Parish Councillors at the beginning of August).
  3. Cheques Payable:

Louise Brooks	Democratic services – June 2024	£	963.48
HMRC	Employee NI & PAYE & Employer NI to pay – June 24	£	261.30
Louise Brooks	Home Office Allowance – May 2024 – Government set	£	26.00
Louise Brooks	Office supplies – Includes paper, ink and other office consumables, postage.	£	44.00
Down2Earth SW Ltd	Quarterly grounds maintenance (play area strimming and weed killer/drain maintenance) April-June Inc. Plus boundary stones - strimming	£	328.50
Down2Earth SW Ltd	Footpath entrance clearance – The Glebe	£	30.00
PATA payroll	Invoice no 23/1262/PPS – payroll setup (£30) plus payroll and pension services for Apr/May/June	£	69.45
Louise Brooks	NORTON360 Annual laptop security subscription - pc laptop	£	23.99
Somerset Landscapes Ltd	Quarterly grounds maintenance April-June Inc.	£	1,183.97
Louise Brooks	Microsoft 365 annual subscription for PC laptop	£	39.00

7. **Village Hall**
8. **Recreation Ground**
9. **Correspondence**  
To report correspondence received and to consider any matter requiring resolution.
10. **Footpaths**
11. **Members' Reports**

Mrs Louise Brooks: Clerk to the Council.  
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN  
Telephone: 01935 881882. e-mail: [nortonpcclerk@outlook.com](mailto:nortonpcclerk@outlook.com)

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:

Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.