

MINUTES OF NORTON SUB HAMDON PARISH COUNCIL
MEETING HELD ON MONDAY 12TH JUNE 2023
AT 7.30 P.M. IN THE COMMITTEE ROOM, NORTON VILLAGE HALL

23/1931 PRESENT:

Cllr S More (Chairman), Cllr. B. Matraves (Vice Chair), Cllr. P. Biddle, Cllr. L Holt
Cllr J Harris, Cllr. P Gartrell, Mike Hewitson (Unitary Councillor), Mrs L. Brooks (Clerk), and no
members of the public.

23/1932 APOLOGIES:

Cllr. J Cole

Oliver Patrick (Unitary Councillor)

23/1933 DECLARATIONS OF INTEREST:

Nothing to report

23/1934 PUBLIC TIME

23/1934/a Public Time

Nothing to report

23/1934/b P.C.S.O. Report:

Nothing to report

23/1934/c Unitary Councillor report:

Cllr Hewitson updated the Parish Council on the latest financial situation at Somerset Council.

Cllr Hewitson also spoke about the forthcoming LCN meetings. Both the Chair and the Clerk
confirmed they would be attending the first one for Norton which will be held at Donyatt Village Hall
on Thursday 15th June.

23/1934/d CLT Update:

Cllr Harris read out the latest statement from the CLT board which included a rise in the number of
people using the shop and PO. The quantity of weekly transactions recorded between Jan-May was up
by 8% and the weekly sales are up by 18% which is excellent news. There are many events being
organised over the next few months to raise funds for the shop as well. Clerk to investigate to see if
there's any funding that might be available through SC via SALC. **Action: Clerk**

23/1934/e HYG Report

Cllr Holt updated the Parish Council on the latest issues.

23/1934/f Allotments Report

Cllr Holt reported that the banking was changing to Unity Trust Bank and setup was nearly complete.
The Chair asked for this to be a priority so that people who were still waiting to be paid could be. The
Clerk requested copies of accounts, rent payments (plot holders, plot no and charge of plot), plus the
current contract and terms so they could be kept on file.

23/1934/e Bus update

Cllr Harris updated the Parish Council on the latest bus situation.

23/1935 MINUTES

The Minutes from the May meeting were circulated. They were agreed and signed.

Proposed: Cllr. Biddle

Seconded: Cllr. Gartrell

Agreed unanimously.

23/1936 MATTERS ARISING

23/1936/a Update on allotment banking:

See above under allotments report

23/1936/b Outdoor lighting in village car park.

Cllr Harris reported that an electrician was due at the village hall and they would get advice from him
with reference to their options for an outside light.

23/1936/c Confirmation of Vice Chair and representatives

Cllr Matraves confirmed he was happy to stay as Vice Chairman and Cllr Holt confirmed she was
happy to stay at the HYG representative.

23/1936/b Date of October Parish Council meeting

The date of the October Parish Council has been changed. The meeting will now take place on **MONDAY OCTOBER 2ND 2023**. A notice will be displayed on the notice board. **Action: Clerk**

23/1937 **PLANNING:**

23/1937/a Matters For Report

Nothing to report

23/1937/b Decisions Notified:

Nothing to report

23/1937/c Applications for consideration.

Nothing to report

23/1937 **FINANCE:**

23/1937/a Matters for report:

Nat West Banking: The Chair reported on her recent issues with trying to order new cheque books from Nat West. Over the last few years the service from Nat West has worsened and the Parish Council now feel it is time to change to online banking with Unity Trust Bank. A resolution was made to change to the Unity Trust Bank. Clerk was asked to start setting up a bank account with Unity Trust.

Proposed: Cllr. More

Seconded: Cllr. Biddle

Agreed unanimously

Action: Clerk

23/1937/b Matters for resolution

Parish Council pension scheme - Clerk's pension: The Parish Council agreed terms for a pension scheme for the clerk. Clerk to action with payroll company and update contract in line with NALC contract.

A resolution was made to set up a pension scheme for the clerk under the terms agreed. Pension contributions will be reviewed annually on the 1st April.

Proposed: Cllr. More

Seconded: Cllr. Gartrell

Agreed unanimously

Action: Clerk

23/1937/c Cheques Payable

			Chq no:
Louise Brooks	Salary – May 2023	£ 523.63	1667
HMRC	NI & PAYE May 2023	£ 28.00	1668
Louise Brooks	Expenses & home office Allowance – May 2023	£ 70.00	1669
Parish Council websites	Annual hosting & maintenance of website 2023-24	£ 185.00	1670

Proposed: Cllr. Biddle

Seconded: Cllr. More

Agreed unanimously

23/1938 **VILLAGE HALL:**

Nothing to report.

23/1939 **RECREATION GROUND:**

Having received footage of two children on motorbikes on the rec, the Parish Council discussed options to prevent this from happening in the future. Cllr Harris (also on the hall committee was asked if the village hall had the two side gates that were missing that went on either side of the hall. Cllr Harris will ask at the next hall meeting. Obviously, access has to be kept easy for wheelchairs and prams so kissing gates are not an option. The Parish Council will start by getting new signage for both the top and the bottom of the rec. The sign for the bottom of the rec will need a post as well. The sign will include no motorbikes or vehicles permitted, no golf, CCTV surveillance in operation, dogs must be kept under control at all times and please clean up after your dog. Clerk to also include a piece in the newsletter plus inform the PCSO

Action: Clerk

23/1940 CORRESPONDENCE:

All correspondence received had been circulated to all Parish Councillors.

****Post meeting note**** - The Clerk informed the Parish Council via email that she had now reapplied for the Lord Nelson to go back on the Register of Assets of Community Value and will inform the Parish Council on any progress with the application.

LCN Update: First meeting on Thursday 15th June at Donyatt Village Hall – Chair and Clerk attending.

23/1941 FOOTPATHS:

Nothing to report.

23/1942 MEMBERS' REPORTS.

Graffiti – The Chair informed the Parish Council that there has been a recent spate of graffiti on trees. We have now been notified of four acts of vandalism where graffiti has been written over trees and on fencing. The Chair had researched removal of the spray paint from trees but it isn't straightforward due to damaging the bark. Matt Orchard will be asked for advice on removal. **Action: Clerk/Chair**

Fingerposts: Clerk reported that she has been in touch with Highways again over this matter and had now been given a list of contractors that they would allow to do the work. Clerk asked to get quotes for a complete job for the worst two signposts. **Action: Clerk**

Cllr Harris reported that following the latest roadworks on New Road some of the drains were still blocked and needed jetting. Clerk to report to Highways. **Action: Clerk**

Cllr Holt and Cllr Harris reported that there is a growing problem at night with cars driving at speed up New Road. There seems to be a group parking up in the village carpark and then leaving at great speed. Clerk to report to Police and ask for more patrols at night. **Action: Clerk**

The Chair reported that Down2Earth SW Ltd was no longer being paid for strimming around the village name stones. The Parish Council agreed to pay him to do the work – once every 6 weeks. Clerk to confirm with Matt Orchard.

Action: Clerk

There being no further business the meeting closed at 8.34pm

The next monthly meeting will be held on MONDAY JULY 10th 2023.