

MINUTES OF THE ANNUAL MEETING OF NORTON SUB HAMDON PARISH COUNCIL
HELD ON TUESDAY 9th MAY 2023 IN THE COMMITTEE ROOM,
NORTON VILLAGE HALL - 7.15 P.M.

AM/023/01 PRESENT:

Cllr. S More (Chairman), Cllr. P Biddle, Cllr J Harris, Cllr P Gartrell, Mrs L Brooks (Clerk).
A Quorum was present at the meeting.

AM/023/02 APOLOGIES:

Cllr Matraives, Cllr L Holt, Cllr. J Cole, Unitary Councillor Mike Hewitson.

AM/023/03 ELECTION OF CHAIRMAN:

Cllr. Sue More was elected Chairman. She signed Acceptance of Office.

Proposed: Cllr. Biddle Seconded: Cllr.Gartrell Agreed unanimously

AM/023/04 ELECTION OF VICE CHAIRMAN:

Cllr Barry Matraives was elected Vice Chairman. He has yet to sign his Acceptance of Office as he was away.

Proposed: Cllr. S More Seconded: Cllr. J Harris Agreed unanimously

AM/023/05 DECLARATION OF ACCEPTANCE OF OFFICE FOR ALL MEMBERS

All members present signed their Declaration of Acceptance of Office.

All Register of Interest Forms were successfully filled out and signed. The Clerk will now give these forms to SSDC.

AM/023/06 ELECTION OF OFFICERS & REPRESENTATIVES:

The following were appointed to represent the Parish Council:

Triangle Trust	Mrs. J Harris
Norton Village Hall	Cllr. J Cole
Rodbard & Bailey Trust	Cllr. B Matraives & Cllr Holt
Arboreal Consultant	Cllr. P Gartrell
Parish Paths Liaison Officer	Mr. A Harding
Reading Room	Cllr. S More
Community Land Trust	Cllr. J Harris
Hamdon Youth Group	Cllr. Cllr. Holt

Proposed: Cllr. Biddle Seconded: Cllr. More Agreed unanimously

AM/023/07 SIGNING OF THE ADOPTION OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved and adopted.

Proposed: Cllr. P Biddle Seconded: Cllr. J Harris Agreed unanimously

AM/023/08 FINANCIAL REPORT:

Chairman gave explanations of budget

Year end balances:

Current account	£	100.00
Reserve Account	£	20,103.57
Outstanding Cheques at 31.03.23	£	00.00
Balance Carried Forward	£	20,203.57
- Ring-fenced Play Area	£	1,500.00
- Min amount to be held in bank Account	£	3,000.00
Total uncommitted funds	£	15,703.57

Outstanding amount of P.W.L.B. loan, at 31.03.23 was £ 10,680.62

ACCOUNTING STATEMENTS 2022/23 - Financial Report was approved and adopted.

Proposed: Cllr. P. Biddle Seconded: Cllr. J. Harris Agreed unanimously

AM/023/09 CHAIRMAN'S REPORT:

The Chairman Cllr. More, read out her Chairman's report. Copy attached to Minutes.

AM/023/10 MINUTES OF 2022 MEETING:

The Minutes were agreed and signed.

Proposed: Cllr.S More Seconded: Cllr P..Biddle Agreed unanimously

AM/023/11 MATTERS ARISING FROM MINUTES:

Nothing to record.

There being no further business the Meeting was closed at 7.33pm

Mrs Louise Brooks Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN
Telephone: 01935 881882; e-mail: nortonpcclerk@outlook.com

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.