

MINUTES OF NORTON SUB HAMDON PARISH COUNCIL
MEETING HELD ON MONDAY 10th OCTOBER 2022
AT 7.30 P.M. IN THE COMMITTEE ROOM, NORTON VILLAGE HALL

22/1825: Appointment of Chairman for meeting:

Due to both the Chairman Cllr. More and Vice Chairman Cllr. Matraves unable to attend the meeting, Cllr Cole was appointed Chairman for this meeting.

Proposed: Cllr. Holt

Seconded: Cllr. Biddle

22/1826 PRESENT:

Cllr. J Cole (Acting Chairman), Cllr. P. Biddle, Cllr L Holt, Mrs L. Brooks (Clerk), and 6 members of the public. Oliver Patrick (County Councillor) & Mike Hewitson (District Councillor & County Councillor) joined at the end of the meeting.

22/1827 APOLOGIES:

Cllr. S. More (Chairman)

Cllr. B. Matraves (Vice Chair)

Cllr. R Cumberbatch

22/1828 PUBLIC TIME

22/1828/a Public Time

A member of the public reported a piece of wire that was a trip hazard and a danger to dogs at the entrance to Gross's Wood (Southern end). Clerk to report to Woodland Trust or ask Matt Orchard to cut the wire and make it safe.

Action: Clerk

A member of the public reported the bridge at the bottom of the footpath from Rectory Lane to the church. The wooden slats are broken and decaying and the wire is catching on peoples shoes. The Clerk reported that our Footpaths Liaison Officer had recently met the public rights of way officer from County in the village and she confirmed a SCC contractor will repair the broken/decaying wooden structure and the wire laid on the walking boards.

Another member of the public asked Cllr Hewitson for an update on the 20 MPH sign and solar powered school sign that were promised from Highways before September for New Road. One school sign has been installed but the other sign has still not been installed. Cllr Hewitson reported that last time he spoke to Highways they informed him it was in their system to be installed and on the list to be done as soon as possible.

The same member of the public asked if the Parish Council could cut back the hedge in the village carpark (the spaces on the left hand side that belong to the PC). There is also a tree there that needs attention. Clerk to ask Down2Earth to quote.

Action: Clerk

The Parish Council was thanked by a member of public for all their help with the Jubilee Garden that is now really taking shape. Bulbs and trees have been planted and more tables and benches are to be installed, plus the bare rooted hedge. The Parish Council thanked the MOP for all their hard work also.

22/1828/b P.C.S.O. Report:

Nothing to report

22/1828/c District Councillor report & County Councillor report:

A written report was received from Councillors Oliver Patrick and Mike Hewitson which had been circulated to the Parish Councillors. Cllr Hewitson answered any questions from the MOP.

22/1828/d CLT Update: The new Parish Council representative for the CLT will be The Chairman, Cllr More. The AGM is due on the 12th October.

22/1828/e HYG: The Clerk reported that John Bailey had been in contact and will be present at the November meeting to give the annual report.

22/1829 MINUTES

The Minutes from the September meeting were circulated. They were agreed and signed.

Proposed: Cllr. Biddle

Seconded: Cllr. Holt

Agreed unanimously.

22/1830 MATTERS ARISING

22/1830/a Resignation of Stuart Maunder/advertising Vacancy

Following the resignation of Cllr. Maunder, the Clerk reported that she had liaised with the Monitoring Officer and correct protocol had been followed with regards to the advertising of the vacancy.

22/1830/b Requirement for a Parish Council representative for CLT, Allotments and Reading Room

The Clerk reported that new PC representatives would be required for the allotments (to join Cllr Matraves) and Reading Room. It was unanimously agreed that this would be decided at the November meeting when more Parish Councillors would be present. Clerk to include on the November Agenda.

Action: Clerk

22/1830/c Communication Issues: The Parish Councillors were all asked to respond to any emails that were sent out as there seemed to be a lack of communication at the moment. The Clerk pointed out that this makes organizing anything very difficult. The Chairman had requested that a group WhatsApp was setup so all Councillors could be made aware of anything that was important that needed responding to. All Parish Councillors were happy to do this. Clerk to setup. **Action: Clerk**

22/1830/d Tinkers Bubble Tour: Cllr Matraves had organised a trip for Parish Councillors to Tinkers Bubble that would take place on Tuesday 11th October. Cllr Matraves, Cllr Biddle and Cllr Cole would be attending.

22/1831 PLANNING:

22/1831/a Matters for report:

Breach in Little Street: This matter is still currently with the SSDC Planning Team Leader and Listed building specialist.

22/1831/b Decisions Notified:

Nothing to report

22/1831/c Applications for consideration.

Nothing to report

22/1832 FINANCE:

22/1832/a Matters for report:

1. End of 2nd quarter figures

Current account £ 100.00

Reserve Account £ 23,102.54

Total £ **23,202.54**

There were 2 Cheques outstanding/unbanked: £ 290.00

Total as cash book £ **22,912.54**

The books will now be given to the Internal Auditor for examination

22/1832/b Matters for resolution

Nothing to report

22/1832/c Cheques Payable

			Chq no
Louise Brooks	Salary – September 2022	£ 494.13	1618
HMRC	NI & PAYE September 2022	£ 4.20	1619
Louise Brooks	Expenses & home office Allowance – Sept 22	£ 70.00	1620
SALC & NALC	Affiliation Fee April 22 - Sept 23 SALC £162.56 NALC £46.44)	£ 162.56	1621
DOWN2EARTH SW LTD	Grounds Maintenance July-Sept 2022	£ 271.66	1622
Cox & Co Payroll Solutions Ltd	Payroll services Oct, Nov & Dec 22	£ 90.00	1623
Somerset Landscapes Ltd	Grounds Maintenance July-Sept 2022	£ 605.81	1624

Proposed: Cllr. Holt

Seconded: Cllr. Biddle

Agreed unanimously.

22/1833 VILLAGE HALL:

Cllr Cole reported that the floor in the main hall had now been refurbished and looked brilliant. He also reported that new bollards had been installed in the car park as well as a replacement fence post. The committee plan to have new cladding installed on the south side of the building using Cedral cladding.

22/1834 RECREATION GROUND:

The Clerk reported that she had been called out twice in the last few days with regards to the double gates at the back of the play area being opened by force and damage to the bolt and fixings had occurred. She informed the PC that a very helpful resident who had reported the gates being open also helped fix the bolt. The Clerk put a new padlock on the gates. The following day the gates had been

forced open again with the padlock still in place. Clerk altered the fixing and locked it in a different place.

22/1835 CORRESPONDENCE:

The Clerk reported that she had had an email request from Oliver Patrick regarding funds for HEAP air filters for schools. The Clerk had got advice on this request and had been reminded that he PC cannot give money to an individual, or a school funded through Government/public funds. The friends of the school could apply themselves for S137 funding if they so wished, although the S137 currently stands at £200.00 a year and if the CLT decided to apply for this (applications due in January - decision made in February), then they would likely be considered a priority.

22/1836 FOOTPATHS:

The Clerk reported that our Rights of Way Warden at SCC and our Footpaths Liaison Officer, Austin are working hard together to make sure all the footpaths and kept clear and accessible to all.

22/1837 MEMBERS' REPORTS.

Nothing to report.

There being no further business the meeting closed at 8.20pm

The next monthly meeting will be held on Monday 14th November 2022 starting at 7.30pm.