

MINUTES OF NORTON SUB HAMDON PARISH COUNCIL
MEETING HELD ON MONDAY 11th APRIL 2022
AT 7.30 P.M. IN THE COMMITTEE ROOM, NORTON VILLAGE HALL

22/1768 PRESENT:

Cllr. S. More (Chairman), Cllr. S. Maunder (Vice Chair), Cllr. P. Biddle, Cllr. J Cole, Mike Hewitson (District Councillor), Mrs L. Brooks (Clerk), and 1 member of the public.

22/1769 APOLOGIES:

Cllr. B. Matraves – apologies received after meeting

Cllr. R. Cumberbatch - apologies received after meeting

No Apologies received and ‘no show’ for:

Mark Keating (County Councillor)

22/1770 PUBLIC TIME

22/1770/a Public Time

A member of the public was present to give an update on the work on the wasteland that belongs to the Diocese. It was reported that the site is progressing well with many members of the community coming forward to help transform the site. The member of public asked about the broken footpath gate. The Parish Council said they were aware of it. The member of public said she had someone who would repair it. The Parish Council informed her that if she could get a quote for repairs, the Parish Council would consider it by using the money that’s included in the budget for footpath repairs.

22/1770/b P.C.S.O. Report:

Nothing to report

22/1770/c District Councillor:

The District Councillor discussed how the SSDC had granted the Parish Council the full amount that had been requested of £12,481.59 to go towards the new play equipment at the recreation ground.

District Councillor Hewitson discussed with the Parish Council the extension that was currently being built in Little Street and informed the Parish Council that he was in talks with SSDC planning.

He also reported that he had been approached by a member of public regarding the possibility of some type of security fencing/ bollards/large pieces of ham stone placed around Minchington Rec to prevent travelers’ ever gaining access. He reported that he would talk to SSDC about this.

22/1770/d County Councillor:

Once again, Mark Keating had not forwarded a report or apologies for non-attendance.

22/1770/e CLT Update:

Nothing to report

22/1770/g Hamdon Youth Group:

Nothing to report

22/1771 MINUTES

The Minutes from the March meeting have been circulated. They were agreed and signed.

Proposed: Cllr. Maunder

Seconded: Cllr. More

Agreed unanimously.

22/1772 MATTERS ARISING

a) Parish Council elections – the Chairman announced that the current Parish Councillors had all been successful with their nominations to serve on the Parish Council for the next term. They would be joined by one new Parish Councillor, Ms. L Holt who would start in May.

b) Trees from Brimsmore – update: The Clerk reported that the 2 trees that Brimsmore had very kindly agreed to donate to the recreation field to replace the vandalised trees, would be planted on Thursday 14th April at 10am. One of the trees had been organised by the Parish Councillors as a memorial to Richard Middleton who was an active Parish Councillor for many years as well as the village tree warden.

c) Play-ground update: The Clerk reported that they had been successful with the grant application for £12,481.59 from SSDC, which they were very grateful for. The Clerk reported that she had

now signed all the documentation for the project to go-ahead and the order had now been placed. The next thing to happen would be another site visit with the whole team from Hags. Hopefully, everything would be up and open to the members of the public by the end of June.

22/1773 PLANNING:

22/1773/a Matters for report:

Nothing to report

22/1773/b Decisions Notified:

Nothing to report

22/1773/c Applications for consideration.

22/00752/HOU - Higher Barn Higher Street Norton Sub Hamdon

External Alterations to dwelling comprising, Ground floor window to Front (East) elevation, Velux roof light to east elevation for en-suite bathroom, Doors to bedroom 1 in place of West facing window, with small balcony area and glazed balustrade. The Parish Council had no objections to this application.

22/00985/LBC - The Manor House Great Street Norton Sub Hamdon

Proposed internal alterations to restore much altered C.20th internal fabric, and to subsume annex back into main house

Although this application had arrived too late to be included on the Agenda, due to time restraints on getting comments back to planning at SSDC, this was discussed at the meeting. The Parish Councillors had all received copies of this before the meeting and all were very happy to support it.

22/1774 FINANCE:

22/1774/a Matters for report:

1. End of final quarter

Following receipt of final bank statements - end of 4th and final quarter for 2021/22 financial year

Current account £ 100.00

Reserve Account £ 34,887.92

Total **£ 34,987.92**

There was 1 cheque that hadn't been banked: £ 127.20

Total as cash book **£ 34,860.72**

2. End of year audit

The Clerk has now completed the receipts and payments for 2021/22. They had been circulated before the meeting to all the Parish Councillors. The Chairman signed them off as being accurate. The Clerk informed the Parish Council that the accounts will now go to the internal auditor and then the AGAR form for the external audit will be completed ready for sign-off at the Annual May Parish Council meeting.

The Parish Council unanimously agreed to accept the receipts and payments for 2021/22 as being accurate.

Proposed: Cllr. Maunder

Seconded: Cllr. More

Agreed unanimously.

22/1774/b Matters for resolution

Insurance with Zurich – fix for 3 or 5 year?

The Clerk had received the new renewal documents and details from Zurich for the Parish Council insurance. They had been sent a new offer to fix the insurance at a lower price for wither 3 or years.

The Parish Council have done this in the past as the insurance is only going up year on year. The Clerk did point out that there would a a slight increase in insurance after the new play area had been installed. The Parish Council unanimously agreed to accept the five year fixed deal with Zurich.

Proposed: Cllr. Maunder

Seconded: Cllr. Biddle

Agreed unanimously.

22/1774/c Cheques Payable

Louise Brooks	Salary – March 2022 plus back pay for 2021	£ 534.17	Chq no: 1579
HMRC	NI & PAYE March 2022	£ 50.00	Chq no: 1580
Louise Brooks	Expenses & home office Allowance – March 22	£ 70.00	Chq no: 1581
Down2Earth SW Ltd	Grounds Maintenance Jan-March	£ 263.75	Chq no: 1582
Down2Earth SW Ltd	Remove fallen tree from rec and clear site	£ 75.00	Chq no: 1583
CPRE	Annual membership	£ 36.00	Chq no: 1584
Hamdon Youth Group	Annual Grant for HYG	£ 1,098.07	Chq no: 1585
Cox and Co Payroll	Payroll services for Apr/May/June 2022	£ 90.00	Chq no: 1586

Proposed: Cllr.More

Seconded: Cllr.Cole

Agreed unanimously.

2/1775 VILLAGE HALL:

Cllr Cole reported another successful village pantomime which raised a lot of funds for the village hall. There was also a successful jumble sale held at the beginning of April which again has boosted the funds. The hall is booked throughout the next few months with weddings.

22/1776 RECREATION GROUND:

Nothing to report

22/1777 CORRESPONDENCE:

All correspondence the clerk has received has been circulated to all Parish Councillors.

The Clerk discussed the email she had just received regarding available training for all Parish Councillors being put on by SALC. It would cost £25 per Councillor. The Parish Council felt this would be useful for both the new Parish Councillor, Ms Holt and also for Cllr Cumberbach. Clerk to discuss suitable dates and availability with them both and book them both on the course.. The course would be on Zoom.

Action: Clerk

22/1778 FOOTPATHS:

Nothing to report

22/1779 MEMBERS' REPORTS.

Nothing to report

There being no further business the meeting closed at 8.30pm

The next monthly meeting will be held on MONDAY 9th May 2022 starting at 7.30pm.

THE ANNUAL MEETING WILL BE HELD BEFORE THIS, STARTING AT 7.00PM

Both meetings will be held in the committee room inside the village hall.