

MINUTES OF NORTON SUB HAMDON PARISH COUNCIL
MEETING HELD ON MONDAY 7th FEBRUARY 2022
AT 7.30 P.M. IN THE COMMITTEE ROOM, NORTON VILLAGE HALL

22/1744 PRESENT:

Mrs S. More (Chairman), Mr. S. Maunder (Vice Chair), P. Biddle, Mr. B. Matraves, Mr. J Cole
Ms. R. Cumberbatch, Mike Hewitson (District Councillor), Mrs L. Brooks (Clerk), and 2 members of
the public.

22/1745 APOLOGIES:

No apologies received

No Apologies received and ‘no show’ for:

Mark Keating (County Councillor)

22/1746 PUBLIC TIME

22/1746/a Public Time

A member of the public gave a brief update on the proposed jubilee garden on the land that runs
alongside the footpath from the school to the church. It was reported that this land is owned by the
Diocese and is held in trust for the purpose of the school. The Reverend Nick Clarke was also present
and informed the Parish Council that he was in talks with the Diocese regarding this piece of land and
the proposals that have been put forward for it. He explained that the school was also working with the
Diocese about the best plans. The Jubilee Garden Group propose to include the school with their plans,
making it into a wildlife garden where children can learn about nature. They have had a good number
of volunteers come forward to help with the work and the upkeep afterwards. The Reverend reported
that the next step was to have a further meeting with the Diocese and discuss the different ideas that
have been put forward to him. The Diocese will be responsible for clearing the site. The Parish Council
will be kept informed of any decisions that are made.

22/1746/b P.C.S.O. Report:

Nothing to report

22/1746/c District Councillor:

District Councillor Hewitson was present at the meeting. He discussed the Unitary and the May 5th
elections.

He also discussed the grant procedure with regards to the new equipment for the play area in the
recreation field and offered his full support for this project.

22/1746/d County Councillor:

Councillor Keating was not present at the meeting and had not sent any apologies. No report had been
received. The Clerk had emailed Cllr Keating asking him to attend and also for an update on the traffic
calming measures that had been agreed last September for New Road – outside the school. After still
getting no response, the Clerk reported that she had contacted the Highways manager who was also at
the site meeting back in July 2021 for an update. The Highways Manager explained that the delivery of
this scheme has unfortunately been delayed due to the contractor SSE, finding that where a live mains
power supply was expected, it had now subsequently been found to be inaccessible. Therefore, an
alternative energisation will be required. The Norton sub Hamdon site will now have a combination of
live and solar fed installations, and as such the work instruction to SSE has had to be reviewed.

As soon as there is an update on this project the Highways team will inform the Clerk.

22/1746/e CLT Update:

Nothing to report

22/1746/g Hamdon Youth Group:

Nothing to report

22/1747 MINUTES

The Minutes from the January meeting have been circulated. They were agreed and signed.

Proposed: Cllr. Maunder

Seconded: Cllr. Biddle

Agreed unanimously.

22/1748 MATTERS ARISING

a) New Parish Councillor – The Clerk reported that she had spoken to the monitoring officer, Roger Quantock at SSDC. The advert for the Councillor vacancy has now been displayed for the required amount of time. During this time he has received no requests for a by-election to be held to fill this vacancy. Therefore we are now able to Co-Opt someone onto the Parish Council to fill that vacancy.

The Parish Council has had someone come forward who would like to be Co-opted. However, the Clerk reported that due to holiday previously booked she was unable to attend both the February and March meeting to be Co-opted. With Parish Council elections due to take place on the 5th May this year we can't Co-opt in April as applications will be open for all Parish Councillors. Therefore, the Clerk will let her have an application when they are available. **Action: Clerk**

b) Trees from Brimsmore – The Clerk reported that she had been in contact with Brimsmore regarding two trees for the recreation field and was waiting a response from them. She also reported that she had been in contact with the Head teacher regarding getting some school children involved with the planting one of the trees. The Head teacher had agreed this would be a very good idea. Dates to be agreed. **Action: Clerk**

c) Jubilee – The Chairman discussed whether the Parish Council would be involved with any Jubilee celebrations. After much discussion it was unanimously agreed to make the upgrade to the play area in the recreation field the Parish Council Platinum Jubilee project. After 20 plus years the equipment in the play area is now in need of an upgrade. It was agreed that by doing this the Parish Council would be investing in Norton's future generations. A plaque would also be purchased and installed at the site, commemorating the Platinum Jubilee play area. **Action: Clerk**

d) Decision on Play-ground quotes – The Clerk has now received 3 quotes for the purchase of some new equipment in the play area. The Parish Council discussed all quotes and what funds were available. The Parish Council have been ring-fencing £1,500.00 every year for the last 10 years in preparation for new play equipment which is expensive. This was following recommendations by the previous District Councillor. The Parish Council also discussed grants available from SSDC to help fund the project. Due to this project falling in the Queen's Platinum Jubilee year, it was agreed that the Parish Council would make the play area upgrade their Jubilee project as they were investing in Norton's future. The Parish Council eliminated one quote due to high costs. The Clerk was asked to speak to the remaining two companies regarding questions raised by the Councillors. Another meeting will be organised to discuss the revised quotes and a decision will be made then. The completed grant forms will be with SSDC by the beginning of March at the latest. **Action: Clerk**

22/1749 PLANNING:

22/1749/a Matters for report:

Complaint of breach of planning approval: The Clerk reported that she had chased this and SSDC were investigating.

The Clerk also reported that she is working her way through the past few years of planning applications and adding them to a page on the website that she has constructed. Each past planning application will have a direct link to the planning application so it will be a lot easier for everyone to view planning applications – past and present. **Action: Clerk**

22/1749/b Decisions Notified:

Nothing to report

22/1749/c Applications for consideration.

22/00004/HOU- Netherleigh, Higher Street, Norton Sub Hamdon - To enlarge the front porch

The Parish Council had no objection to this planning application

Action: Clerk

22/1750 FINANCE:

22/1750/a Matters for report:

1. **Report as required:**

Nothing to report

22/1750/b Matters for resolution

S137 Payments – 1 request – Hamdon Youth Group

The Clerk had received one application letter for the S137 payments for this year. This was Hamdon Youth Group. The Parish Council had no hesitation in supporting this great local charity who work hard to support the youth. It was proposed to grant them the full £200.00.

Proposed: Cllr. More Seconded: Cllr. Cole Agreed unanimously

22/17350/c Cheques Payable

		£	Cheque no:
Louise Brooks	Salary –January 2022	450.73	1567
HMRC	PAYE & NIC – January 2022	29.40	1568
Louise Brooks	Expenses & home office Allowance – Jan 22	70.00	1569
Cox & co Payroll Solutions	Payroll services Jan/Feb/March 2022	90.00	1570
Down2Earth SW Ltd	Remove moss from Mobilus & repair bench	95.00	1571
SES Security & Electrical	Annual CCTV maintenance fee	96.00	1572
Hamdon Youth Group	S137 payment	200.00	1573

Proposed: Cllr.Maunder Seconded: Cllr.Cole Agreed unanimously.

22/1751 VILLAGE HALL:

Cllr Cole reported that the new ceiling fans for the hall had arrived and would be installed the following day. He also confirmed that the village hall committee would be pleased to donate £40.00 towards the hall CCTV annual maintenance. The Clerk reported that the annual maintenance service is now due for the CCTV.

22/1752 RECREATION GROUND:

Nothing to report

22/1753 CORRESPONDENCE:

All correspondence the clerk has received has been circulated to all Parish Councillors.

22/1754 FOOTPATHS:

The Chairman reported that our current footpaths Liaison Officer Austin Harding, is happy to carry on with this role.

22/1755 MEMBERS' REPORTS:

The Chairman reported that there was a deep pothole in Litte Norton that needed reporting.

Action: Clerk

Cllr Cole reported that there was a faulty street light on Skinners Lane next to the pub. The Clerk said there was a National telephone number to ring to report these that anyone could use. The number is on the Parish website.

Action: Clerk

There being no further business the meeting closed at 9.25pm

The next meeting will be held on MONDAY 14TH MARCH 2022 at 7.30pm, in the committee room inside the village hall, Covid regulations permitting.