

**MINUTES OF NORTON SUB HAMDON PARISH COUNCIL**  
**MEETING HELD ON MONDAY 11<sup>th</sup> OCTOBER 2021**  
**AT 7.30 P.M.**

**21/1696      **PRESENT:****

Mr. S. Maunder (Vice Chair – Standing in for Chair), P. Biddle, Mr. B. Matraves, Mr. J Cole, Ms. R. Cumberbatch, Mark Keating (County Councillor), Mrs L. Brooks (Clerk), and 1 member of the public.

**21/1697      **APOLOGIES:****

Mr R.Middleton (Personal – agreed with Chairman)

Mrs S. More (Chairman) - Holiday

Mike Hewitson (District Councillor) (Running Covid Vaccination Centre)

**21/1698      **PUBLIC TIME****

**21/1698/a      Public Time**

Allotments: Mrs Maunder attended the meeting and gave a positive update for this year regarding the allotments at Greenham’s Cross. The accounts are looking really healthy and this year there will be an amount of £300.00 that the allotments will have available to donate to a local foodbank as discussed last year amongst the Trustees. There have been many factors to this increase in funds. The rent for the allotments was increased following an expensive year with maintenance of the site. All the allotments are now tenanted with a waiting list growing all the time. Also the water bill has been less this year than previous years, due to the inclement summer we have experienced. This has given the allotment fund a further boost.

Clerk asked to let the Rev. Nick Clarke know that as Vicar to the benefice, he automatically becomes a Trustee to the Allotments (along with 2 Parish Councillors Cllr. Maunder and Cllr. Matraves). This is due to the requirements of the Rodbard and Bailey Trust. Clerk also asked to find out where the local feed banks are.

**Action: Clerk**

**21/1698/b      P.C.S.O. Report:**

Nothing to report

**21/1698/c      District Councillor:**

Due to running a Covid Vaccination Centre, District Councillor Hewitson was not present at this month’s meeting. However, he did send a report which was circulated.

Drains: The Clerk will email the Highways manager responsible for Norton regarding getting drains cleaned ready for winter.

**Action: Clerk**

**21/1698/d      County Councillor:**

A report from Councillor Keating was received and was circulated to all Parish Councillors.

**Local Government Re-Organisation:** Following the Secretary of State for Housing, Communities and Local Government (MHCLG) decision to support the move to a single Unitary Council across Somerset the transition programme, lead teams and governance structure have been agreed by the five current Councils. On 17<sup>th</sup> September the Councils responded to the Governments request to look at possible ward boundary changes with a maximum of 85 Unitary Councillors being elected. Whilst a number of options were presented it was almost universally felt that these gave sub-optimal outcomes at such an important stage. A cross-party and cross-authority request was therefore also submitted requesting more time, more flexibility in the warding parameters and involvement of the Local Govt. Boundary Commission ahead of a Unitary election. It is still expected that statutory orders will be laid before Parliament in the late Autumn and a vesting date of the new authority as April 2023.

When questioned by the Parish Council, the County Councillor was unable to give any updates to what the Parish Council would be responsible for in the future, regarding maintenance of the village, as nothing has been agreed.

**21/1698/e      CLT Update:**

Nothing to report

**21/1698/g      Hamdon Youth Group:**

The AGM was held in September which Cllr. Maunder attended.

## 21/1699 MINUTES

The Minutes from the September meeting have been circulated. They were agreed and signed.

Proposed: Cllr. Biddle

Seconded: Cllr. Cole

Agreed unanimously.

## 21/1700 MATTERS ARISING

1. Update on speed calming measures on New Road/school entrance – County Councillor Mark Keating:

Cllr Keating did not have any update but will chase it up with Highways.

## 21/1701 PLANNING:

### 21/1701/a Matters for report:

Complaint of breach of planning approval: The Clerk reported that District Councillor Hewitson is chasing a response.

**Action: District Councillor Hewitson**

### 21/1701/b Decisions Notified:

21/01358/HOU | Erection of Car Port (Revised application 20/03041/HOU) | Hill Top Ham Hill Stoke Sub Hamdon - Refused

21/01208/HOU | Single Story Extension. | Quinta Little Norton Norton Sub Hamdon – Approved with conditions.

21/02542/COL | Certificate of Lawfulness application for proposed single storey rear extension, loft conversion and internal alterations | Highwoods Skinners Lane Norton Sub Hamdon - permitted

### 21/1701/c Applications for consideration.

Nothing to report

## 21/1702 FINANCE:

### 21/1702/a Matters for report:

End of 2<sup>nd</sup> quarter:

Current account	£	100.00
Reserve account	£	40,544.64
	£	<b>40,644.64</b>

There were 2 chqs outstanding

	£	<b>302.11</b>
Total as cash book	£	<b>40,342.58</b>

The accounts will now go to the internal auditor for checking and sign off.

**Action: Clerk**

The Clerk informed The Parish Council that at the November Parish Council meeting, the budget will be on the Agenda. Before then, the Clerk will send to each Parish Councillor a draft of the proposed budget and costings for new playground equipment.

**Action: Clerk**

### 21/1702/b Matters for resolution

Nothing to report

### 21/1702/c Cheques Payable

		£	Cheque no:
Louise Brooks	Salary –September 2021	450.93	1548
HMRC	PAYE & NIC - September 2021	29.20	1549
Louise Brooks	Expenses & home office Allowance – Sept	70.00	1550
Down2Earth SW Ltd	Grounds Maintenance July-Sept 2021	263.75	1551
Cox & Co Payroll Solutions Ltd	Payroll Services for Oct/Nov/Dec 2021	90.00	1552
Somerset Landscapes Ltd	Grounds Maintenance July-Sept 2021	975.74	1553

Proposed: Cllr. Matraves

Seconded: Cllr. Cole

Agreed unanimously.

**21/1703                      VILLAGE HALL:**

Cllr Cole reported that the village hall now have a new sign for the front of the hall which will be installed next week.

**21/1704                      RECREATION GROUND:**

The Clerk reported that she has spoken to SSDC regarding a replacement tree for the one that had been vandalized. SSDC said that he would add us to the list when they placed their tree order. The Clerk also reported that she had contacted Cllr. Cumberbatch's contact about donating a free tree.

**Action: Clerk**

**21/1705                      CORRESPONDENCE:**

All correspondence the clerk has received has been circulated to all Parish Councillors.

**21/1706                      FOOTPATHS:**

The Clerk reported that she had received confirmation that the footbridge along the allotment footpath had now been fixed.

**21/1707                      MEMBERS' REPORTS:**

Nothing to report

There being no further business the meeting closed at 9.10pm

**The next meeting will be held on MONDAY 8<sup>TH</sup> NOVEMBER 2021 at 7.30pm, in the committee room inside the village hall.**