MINUTES OF THE ANNUAL MEETING OF NORTON SUB HAMDON PARISH COUNCIL HELD ON MONDAY 11TH MAY 2020 VIA ZOOM -VIRTUAL MEETING (COVID-19) 7.30 P.M.

AM/020/01 PRESENT:

Mrs S. More (Chairman), Mr S. Maunder (Vice Chairman), Ms P Biddle, Mr R Middleton, Cllr B Matraves, Mrs L Brooks (Clerk), Mike Hewitson District Councillor

A Quorum was present at the meeting.

AM/020/02 APOLOGIES:

Mark Keating County Councillor

Mr J Cole (work commitments)

AM/020/03 ELECTION OF CHAIRMAN:

Cllr Sue More was elected Chairman. She signed Acceptance of Office.

Proposed: Cllr. Matraves Seconded: Cllr. Middleton Agreed unanimously

AM/020/04 ELECTION OF VICE CHAIRMAN;

Cllr Stuart Maunder was elected Vice Chairman. He signed Acceptance of Office.

Proposed: Cllr. More Seconded: Cllr. Matraves Agreed unanimously

AM/020/05 DECLARATION OF ACCEPTANCE OF OFFICE FOR ALL MEMBERS

All members present signed their Declaration of Acceptance of Office.

AM/020/06 ELECTION OF OFFICERS & REPRESENTATIVES:

The following were appointed to represent the Parish Council:

Triangle Trust	Mrs. J Harris
Norton Village Hall	Cllr. J Cole
Rodbard & Bailey Trust	Cllr. B Matraves & Cllr S Maunder
Arboreal Consultant	Cllr. R Middleton
Parish Paths Liaison Officer	Mr. J Forrest
Reading Room	Cllr. R Middleton
Community Land Trust	Cllr. S Maunder
Hamdon Youth Group	Cllr. P Biddle

Proposed: Cllr. More Seconded: Cllr. Maunder Agreed unanimously

AM/020/07 SIGNING OF THE ADOPTION OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved and adopted.

Proposed: Cllr. Middleton Seconded: Cllr. Biddle Agreed unanimously

AM/020/08 FINANCIAL REPORT:

Chairman gave explanations of budget

Year end balances:	
Current account	£ 100.00
Reserve Account	£ 30,949.32
Outstanding Cheques at 31.03.20	£ 00.00
Balance Carried Forward	**£ 31,049.32**
- Ring-fenced Play Area	£ 16,500.00
- Min amount to be held in bank Account	£ 3,000.00
Total uncommitted funds	**£ 11,549.32**

Outstanding amount of P.W.L.B. loan, at 31.03.20 was £ 22,038.88

ACCOUNTING STATEMENTS 2019/20 - Financial Report was approved and adopted.

Proposed: Cllr. Maunder Seconded: Cllr. Biddle Agreed unanimously

AM/020/09 CHAIRMAN'S REPORT:

Copy attached to Minutes.

AM/020/10 MINUTES OF 2019 MEETING:

The Minutes were agreed and signed.

Proposed: Cllr. Matraves Seconded: Cllr. Matraves Agreed unanimously

AM/020/11 MATTERS ARISING FROM MINUTES:

Nothing to record.

There being no further business the Meeting was closed at 7.50.pm.

Mrs Louise Brooks Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN
Telephone: 01935 881882; e-mail: nortonpcclerk@outlook.com

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:
Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.