

NORTON SUB HAMDON PARISH COUNCIL

APRIL 2020

Dear All

The following includes a list of items that have either been put to one side for inclusion on the next public meeting, planning updates and finance, including any resolutions made (via email) and cheques paid (Signed by Chair and Vice Chair).

ITEMS THAT NEED TO BE DISCUSSED AT THE NEXT PARISH COUNCIL MEETING

1. Resignation of Charles Campbell
2. Boules Court
3. Trees for Norton – update
4. John Bailey's emails (you have received copies of all emails) – ref: quote – 'With the recent rainfall we have still seen silty water running down New Road and water breaking out of the road at the junction with Great St. I understood that the new drainage works based around the new housing would have dealt with this'. All emails relating to this have been forwarded to you all.
This does not seem to be the case. I would like to ask through the PC as to whether they are proving fit for purpose?
5. Footpath gate - the gate on the permissive path next to Strawberry Fields that runs to the recreation field

Planning:

Matters for Report

Nothing to report

Report on applications previously considered

20/00270/HOU - Hopes Little Street Norton Sub Hamdon Stoke Sub Hamdon Stoke-Sub-Hamdon Somerset TA14 6SR. Removal of existing 2 rooflights and installation of 2 dormer windows.

Approved by Planning Department at SSDC

19/03241/OUT - Land East of Keepers Lodge, Little Norton. Outline application for the erection of no.1 dwelling with all matters reserved except access – **this has now been forwarded to Area North Committee – whenever their next meeting will be.**

Applications for consideration 20/00538/HOU & 20/00539/LBC – Vine Cottage, Higher St. Internal alterations to include installation of a new bathroom, replacement of fireplace, windows, kitchen door and flat roof and remodelling of ground floor WC and utility room. **PARISH COUNCIL HAD NO OBJECTION TO THIS APPLICATION**

Finance

Report as required:

- End of quarter accounts (SEE SEPARATE ATTACHMENT-BANK RECONCILIATION)
- Start of End of Year Audit (COMPLETION DATE HAS NOW BEEN EXTENDED UNTIL SEPTEMBER 2020)
- Donation towards the CCTV installation and maintenance from village hall committee – RECEIVED AND BANKED
- Grant from SSDC for CCTV – RECEIVED AND BANKED
- Registration of Parish Council with HMRC – PAYROLL COMPANY IN PROCESS OF DOING THIS
- New Payroll system - CONTRACT SIGNED WITH PAYROLL COMPANY - Start of using Payroll company from 1st April (AGREED – CONTRACT SIGNED)
- Agreed Increase in hours and expenses for Parish Clerk from April 1st 2020 – (CONFIRMATION LETTER ON SEPARATE ATTACHMENT)

- Play Area repairs quote – AGREED TO USE ELITE PLAYGROUND INSPECTIONS. WIL BE INVOICED FOR PARTS WHEN ORDERED - INVOICE FOR LABOUR TO BE PAID ON COMPLETION
- Somerset Landscapes Ltd – annual increase- ALL PARISH COUNCILLORS HAVE AGREED TO THIS VIA EMAIL
- Church clock annual service quote - £185.00 plus VAT (PARISH COUNCILLORS ALL ACCEPTED VIA EMAIL)

Cheques Payable:

The following cheques to be signed by Chairman, Sue More and Vice Chair, Stuart Maunder.

Louise Brooks	Salary & Expenses – March 2020	£ 352.12
Cox & Co Payroll Solutions Ltd	PAYE scheme setup & registration HMRC	£ 60.00
Elite Playground Inspections	Invoice for parts for play area repairs	£ 1,622.40
Down2Earth	Grounds Maintenance Jan-March 2020	£ 256.00
Somerset Landscapes Ltd	Grounds Maintenance Jan-March 2020	£ 197.94
Down2Earth	Tree Planting – recreation field	£ 45.00
Hamdon Youth Group	Grant for HYG	£ 1,815.00
CPRE	Annual Membership	£ 36.00
Cox & Co. Payroll Solutions Ltd	Payroll services for Apr/May/June	£ 90.00

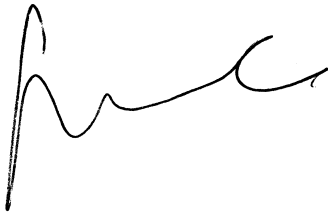
The Payroll company will normally get paid on the first of every month by standing order. However, due to the current situation, they have invoiced us for the first 3 months (to be paid by cheque), until can get into the bank to set up a standing order.

Signed by:

Chairman: Sue More

Date:

9/4/20.



Vice Chair: Stuart Maunder



Date:

8.4.20

Mrs Louise Brooks: Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN
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