

**MINUTES OF NORTON SUB HAMDON PARISH COUNCIL**  
**MONTHLY MEETING HELD ON MONDAY 9<sup>th</sup> APRIL 2018**  
**IN THE COMMITTEE ROOM, THE VILLAGE HALL AT 7.30 P.M.**

**18/1263 PRESENT:**

Mr S. Maunder (Chairman), Mrs S More (Vice-Chairman), Mrs P Biddle, Mr C Campbell, Mr B Matraves, Mr R Middleton, Mrs L. Brooks (Clerk), Mrs S. Seal (District Councillor), and 2 members of the public.

**18/1264 APOLOGIES:**

Mr J Cole, (Family Commitments)

Mark Keating (County Councillor) (wrong location)

**18/1265 PUBLIC TIME**

**18/1265/a Public Time:**

Nothing to report

**18/1265/b P.C.S.O. Report:**

The PCSO was not present and no report had been received.

**18/1265/c District Councillor:**

Councillor Seal discussed the changes that will be coming into force regarding the planning department at SSDC. They will no longer be sending out paper copies of decisions and instead these will be found on the website. SSDC are planning to become as paper free an office as possible to save costs.

The Clerk also had a report from Ham Hill Manager Rachel. The CCTV survey has now finished with very positive results coming from it. 65% felt very safe on Ham Hill and 95% felt the introduction of CCTV on Ham Hill was a good idea. Installation will now go ahead. The Woodland trail is ongoing, but due to the wet weather it has been delayed a little. The Rangers have been doing some hedge laying at Witcombe. The Friends of Ham Hill have now got a presence on the Ham Hill Facebook page as they want to increase their profile and get some new volunteers. Anyone interested please ring Paul on 01935 823617.

**18/1265/d County Councillor:**

County Councillor Mark Keating was not present at the meeting. He had emailed a monthly report previous to the meeting to the Clerk who had forwarded it to all the Parish Councillors'. The clerk received an email from Mark after the meeting apologizing for not turning up due to having the wrong location.

**18/1265/e CLT Update:** Mrs Maunder was not present. However, she sent the following report with Councillor Maunder. It informed the Parish Council that the CLT had now been granted planning permission for a small ground mounted solar array on the land owned by the CLT behind the homes at Minchington Close. This will not go ahead at the moment due to it not being economically viable. The Shop and the Post Office are going well. They will be able to absorb increases in Living Wage this year, having had an increased trading year in 2017/18.

**18/1265/g Hamdon Youth Group:** There was a drop of approx. £1,000.00 in the reserves for 2017/18. This was partly due to increased costs with the new youth support worker for some of the hours in addition to the youth worker. It was also due to not having a dedicated fund raiser on the committee for part of the year but this has now been remedied. The AGM is due to be held very soon. The number of young people attending has increased and they are working on ways to increase attendance at Norton, including the introduction of some high tech art work using social media and MyFi.

**18/1266 MINUTES:**

The Minutes from the March meeting have been circulated. They were agreed and signed.

Proposed: Cllr. Matraves      Seconded: Cllr.Biddle      Agreed unanimously.

The Minutes from the March meeting held In Camera have been circulated. They were agreed and signed.

Proposed: Cllr. Matraves      Seconded: Cllr.Biddle      Agreed unanimously.

**18/1267 MATTERS ARISING:**

1. Yellow lines on New Road – to front new development.

The Parish Council discussed the possibility of a no parking zone installed along the roadside by the new development. It was felt that the installation of double yellow lines would be the only legal way to stop car parking here. It was agreed that the Clerk look into applying for yellow lines to be installed. It is felt this is a very dangerous part of the village with parking at the school limited and therefore overflowing onto New Road.

**Action: Clerk**

**18/1268 PLANNING:**

**18/1268/a Matters for report:**

Nothing to report

**18/1268/b Decisions Notified:**

18/00020/FUL Carbridge, Little Street. Erection of a six bay garage – REVISED PLANS - WITHDRAWN

18/00610/FUL Keepers Cottage, Little Norton – Erection of an oil fuel tank - APPROVED

18/00529/FUL Willow Barn, Higher Street – Insertion of 3 windows to ground floor rooms. APPROVED

17/04040/FUL Bagnell Farm Cottage, Little Norton Erection of first floor side extension with balcony (part retrospective). APPROVED

**18/1268/c Applications for consideration.**

18/00726/FUL Rocklands, Little Street – Conversion, side extension and alterations to existing coach house.  
No Objections

18/00932/FUL Chinkwell House , Little Norton – Erection of an Agricultural Building. No objections

**18/1269 FINANCE:**

**18/1269/a Matters for report:**

Quarterly balances:

Current account £ 100.00

Reserve Account £ 29,232.18

**Total £ 29,332.18**

There was no cheques outstanding: £ 0.00

**Total as cash book £ 29,332.18**

The books will now be given to the Internal Auditor for examination, followed by the Chairman of the Parish Council.

The Clerk also reported that it is now end of year accounts, which she is currently working on.

**18/1269/b Matters for resolution**

Clerks Training for GDPR - SSDC run course. £ 25.00: The Clerk informed the Parish Council that she would have to attend some training for the changes being implemented to the GDPR (General Data Protection Regulation). This would cost £25 and be for 3 hours run by SSDC.

The Parish Council made a resolution to accept this.

Proposed: Cllr. Biddle Seconded: Cllr. Maunder Agreed unanimously.

New Dog Bin for the recreation ground – cost and fitting charge: It was felt that due to Councillor Campbell's repairs to the lid on the dog bin at the bottom of the recreation field that this did not require changing.

However, the Clerk reported that the dog bin lid was broken at Minchington Close and as this one is in a public area by the road, this bin needs to be replaced. The Clerk reported that a new bin would cost £86.00 plus VAT plus installation of £40.00 from Down2Earth SW Ltd. The Parish Council made a resolution to accept these quotes.

Proposed: Cllr. Maunder Seconded: Cllr. More Agreed unanimously.

**18/1269/c Cheques Payable**

Louise Brooks Salary & Allowances – March 2018 £ 320.70 chq no:1357

CPRE Annual Membership £ 36.00 chq no:1358

Down2Earth Grounds Maintenance Jan-March £ 256.00 chq no:1359

SSDC Playground inspections £ 127.20 chq no:1360

Hamdon Youth Group Grant for HYG £ 1,500.00 chq no:1361

Down2Earth Materials & Labour – post& handrail by river £ 100.00 chq no:1362

Proposed: Cllr. Matraves Seconded: Cllr. Campbell Agreed unanimously.

**18/1270 VILLAGE HALL:**

The Chairman reported that the Panto Society had recently donated £1,300 to the village hall.

**18/1271 RECREATION GROUND:**

Nothing to report

**18/1272 CORRESPONDENCE:**

The Clerk reported that all correspondence had been emailed to all the Parish Councillors.

**18/1273 FOOTPATHS:**

A member of the public reported that there were some low trees on the footpath between Little Norton and Broadmead Lane. Clerk to inform John Forrest. **Action: Clerk**

**18/1274 MEMBERS' REPORTS:**

Councillor Biddle reported about the state of the road in Little Street. The Clerk said she would report it again. **Action: Clerk**

Councillor More reported that a member of the public had written to her regarding:

1. The metal kissing gate on the footpath near the church. The Parish Council have already discussed this at the March meeting. It was unanimously decided that the kissing gate will stay like it is at it is historical. It has been checked in the past for safety and was deemed safe.
2. Trees obscuring the view of the church from the Rec: As the trees are on private land it is not a Parish Council matter. The only area that the Parish Council are aware of regarding visibility of the church is a very small triangular area from New Road. The church can be seen from this area.

There being no further business the meeting closed at 8.45pm.

**The next meeting will be held on Monday 14<sup>th</sup> May at 7.30pm in the COMMITTEE ROOM, VILLAGE HALL**