

MINUTES OF THE ANNUAL MEETING OF NORTON SUB HAMDON PARISH COUNCIL
HELD ON MONDAY 14TH MAY 2018 IN THE READING ROOM AT 7.15 P.M.

AM/018/01 PRESENT:

Mr S Maunder (Chairman), Ms P Biddle, Mr C Campbell, Cllr B Matraves, Mr J Cole, Mrs L Brooks (Clerk), Mrs S Seal (District Councillor) and 4 members of the public.

A Quorum was present at the meeting.

AM/018/02 APOLOGIES:

Mr R Middleton (Work Commitments)

Mark Keating County Councillor – (Holiday)

AM/018/03 ELECTION OF CHAIRMAN:

Cllr Stuart Maunder was elected Chairman. He signed Acceptance of Office.

Proposed: Cllr. More Seconded: Cllr. Biddle Agreed unanimously

AM/018/04 ELECTION OF VICE CHAIRMAN:

Cllr Sue More was elected Vice Chairman. She signed Acceptance of Office.

Proposed: Cllr. Biddle Seconded: Cllr. Campbell Agreed unanimously

AM/018/05 ELECTION OF OFFICERS & REPRESENTATIVES:

The following were appointed to represent the Parish Council:

Triangle Trust	Mrs. J Harris
Norton Village Hall	Cllr. J Cole
Rodbard & Bailey Trust	Cllr. B Matraves & Cllr S Maunder
Arboreal Consultant	Cllr. C Campbell
Parish Paths Liaison Officer	Mr. J Forrest
Reading Room	Cllr. S Maunder
Community Land Trust	Cllr. S Maunder
Hamdon Youth Group	Cllr. P Biddle

Proposed: Cllr. Biddle Seconded: Cllr. Maunder Agreed unanimously

AM/018/06 SIGNING OF THE ADOPTION OF ANNUAL GOVERNANCE STATEMENT

The Annual Governance Statement was approved and adopted.

Proposed: Cllr. Biddle Seconded: Cllr. More Agreed unanimously

AM/018/07 FINANCIAL REPORT:

Chairman gave explanations of budget

Year end balances:

Current account	£ 100.00
Reserve Account	£ 29,233.35
Outstanding Cheques at 31.03.17	£ 00.00
Balance Carried Forward	£ 29,333.35
- Ring-fenced Play Area	£ 13,500.00
- Min amount to be held in bank Account	£ 3,000.00
Total uncommitted funds	£ 12,833.35

Outstanding amount of P.W.L.B. loan, at 31.03.18 was £ 28,819.34

Financial Report was approved and adopted.

Proposed: Cllr. Biddle Seconded: Cllr. Campbell Agreed unanimously

AM/018/08 CHAIRMAN'S REPORT:

Copy attached to Minutes.

AM/018/09 MINUTES OF 2017 MEETING:

The Minutes were agreed and signed.

Proposed: Cllr. Biddle Seconded: Cllr. Campbell Agreed unanimously

AM/018/10 MATTERS ARISING FROM MINUTES:

Nothing to record.

There being no further business the Meeting was closed at 7.35pm.

Mrs Louise Brooks Clerk to the Council.
Sheales, Higher Street, Norton sub Hamdon, TA14 6SN

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Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions:

Equal Opportunities (race, gender, sexual orientation, marital status, disability), Crime and Disorder, Health and Safety and Human Rights.